

TANYA TUCKER, CHAIR
NICK ADAMS, VICE-CHAIR
TRISH PFEIFFER, SECRETARY
STEVE GITHENS
LEO E. LONGWORTH
SEAN R. PARKER, ATTORNEY



**BARTOW AIRPORT AUTHORITY
REGULAR MEETING
BARTOW EXECUTIVE AIRPORT
JUNE 12, 2023
5:30 P.M.**

1. Roll Call
Introductions from the Gallery
2. Minutes of April 10, 2023
3. Consideration of Questions from the Floor, Petitions, Communications:
Public Comment:
 - 1) Matters not appearing on this agenda.
 - 2) Matters appearing on this agenda, but not scheduled for a separate public hearing
4. Executive Director-
 - 1) Election of Officers
 - 2) April and May 2023 Financial Statements
5. Airport Attorney-
6. Old Business-
7. New Business-
8. Resolutions-

Resolution No. 1268. Fiscal Year 2022-2023 Budget Amendment to Purchase New Engine for N47509

Resolution No. 1269. Fiscal Year 2022-2023 Budget Amendment for FDOT Grant for Remote Tower

Resolution No. 1270. Lease with Best Fabrications, Inc., Building #204 (2145 Bravo Avenue) for a Primary Term of One (1) Year with Three (3), One (1) Year Options at \$5,500.00 Per Month. Lease Renewal

Resolution No. 1271. Lease with Sabal Transport, Inc., Land Area #314 (3190 Delta Avenue) on a Month-to-Month Basis at \$1,250.00 Per Month. New Lease

9. Adjourn

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
APRIL 10, 2023
BARTOW AIRPORT, 5:30 P.M.

Chair Tucker called the meeting to order at 5:30 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, April 10, 2023, at Bartow Airport, Bartow, Florida. Airport Board members present were Chair Ms. Tanya Tucker, Ms. Trish Pfeiffer, Mr. Nick Adams arrived at 5:35, Mr. Steve Githens, and Mr. Sean Parker, Airport Attorney. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, and Ms. Michelle Mathews, Bartow Executive Airport. Mr. Bill Prange of AECOM, Mr. Doug DiCarlo and Mr. Joe Halisky of ESA, Mr. Sergio Seone of AOPA and his guest Mr. Dan McCollough. Mr. Longworth was excused absent.

Chair Tucker asked if there were any corrections or additions to the Minutes of March 13, 2023, Regular Meeting.

Mr. Githens moved, Ms. Pfeiffer seconded to approve the Minutes of March 13, 2023, as published. All Members voted yes, and the motion carried.

Chair Tucker asked if there were any Public Comments on matters not appearing on this Agenda. There were none.

Chair Tucker asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms welcomed everyone to the meeting. Mr. Helms informed the Board that Mr. Doug DiCarlo and Mr. Joe Halisky were in attendance to update the Board on Working Paper #4 for the Master Plan Project. Mr. Helms then turned the meeting over to Mr. DiCarlo.

Mr. DiCarlo pointed out to the Board the progression of the Master Plan Project over the last year and half and answered questions from the Board.

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Minutes of April 10, 2023

Mr. Adams asked what the anticipated costs over the next 5 years will be and Mr. DiCarlo stated those costs would be outlined in the final approval of the Working Paper #4.

Mr. Githens asked when the Master Plan Project is completed how soon would the Airport be able to apply for Grants and Mr. Helms answered “as soon as possible.”

Ms. Pfeiffer asked has the Airport benefited from being in a “opportunity zone.” Mr. DiCarlo stated that at this time there really hasn’t been an impact however, rehabbing the North Ramp will hopefully be a factor going forward.

Mr. Adams asked if most of the Airport’s funding comes from the FAA and Mr. Helms stated no that the Airport also benefits from Grants received from the FDOT.

With no further questions being asked by the Board Mr. Helms thanked Mr. DiCarlo and Mr. Halisky.

Mr. DiCarlo stated that Working Paper #4 would be completed soon, and he would send it via email when it was completed.

Mr. Helms then moved on to the March 2023 Financial Statement and answered questions from the Board.

Mr. Helms stated that the Airport is still tracking in the high range as projects from the Hurricane damages are still ongoing.

When all the projects are completed from hurricane damages and all the insurance claims were paid, a complete budget amendment will be presented to the Board.

Mr. Helms stated that the reported year to date net revenues are looking good and are on schedule.

Mr. Helms stated that Sun n’ Fun wrapped up, and the Airport did well. There was increased jet traffic the week of Sun n’ Fun, with only one Jet flying in for the event.

Airport Attorney- Had nothing new to report, except to inform the Board that Commissioner Longworth was absent due to having an emergency at his office.

Under Old Business- Ms. Pfeiffer asked for an update on the National Guard Armory's lease. Mr. Helms stated that he had spoken to Colonel Curry, who indicated that a budgeted rent amount had been submitted by the Department of the Military Affairs as part of their State Annual Budget, and feels confident the amount will be approved, and the National Guard Armory will be able to remain at the Airport.

Under New Business-There was no New Business.

Mr. Helms stated that Resolution No. 1267 regarding the FDOT Grant Agreement referenced in the description is for the remote towers at 100% to be able to enter into an agreement with Frequentis.

Resolutions-

Resolution No. 1267. FDOT Grant Agreement FN #452131-1-94-01, Contract No. G2H85. Bartow Executive Airport Virtual Air Traffic Control Tower.

Mr. Githens moved, Ms. Pfeiffer seconded to Adopt Resolution No. 1267. All Members voted yes, and the motion carried.

Resolution No. 1268. Lease with Compotite Holdings, LLC, Building #230 (5355 Airport Blvd.) for a Primary Term of One (1) Year with Three (3), one (1) Year Options at \$3,750.00 Per Month Lease. New Lease.

Ms. Pfeiffer moved; Mr. Githens seconded to Adopt Resolution No. 1268. All Members yes, and the motion carried.

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Minutes of April 10, 2023

There being nothing further to discuss Chair Tucker adjourned the meeting at 6:23 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: _____
CHAIRPERSON

ATTEST: _____
SECRETARY

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET TO ACTUAL APRIL 2023

INCOME:	Airside	BFS	Landside	MTD Income	MTD Budget	YTD Income	YTD Budget	Approved Budget	Budget Amended	Total Budget	58% YTD
301 Buildings/ Land Rent	62,508	0	175,370	237,877	208,917	1,577,867	1,462,417	2,507,000		2,507,000	63%
302 Insurance Collected	1,642	0	11,748	13,390	16,306	89,204	114,139	195,667		195,667	46%
303 Grant Funding											
303.01 FDOT Funding	2,045	0	0	2,045	47,973	11,743	335,813	130,753	444,926	575,679	2%
303.02 FAA Funding	0	0	0	0	46,185	164,689	323,293	193,550	360,667	554,217	30%
305 Interest	0	0	16,715	16,715	4,428	85,151	30,996	23,136	30,000	53,136	160%
310 Property/Fire Tax	0	0	91	91	8,100	94,222	56,700	97,200		97,200	97%
320 Aviation/Jet Fuel	41,632	130,335	0	171,966	180,095	1,288,959	1,260,666	2,161,141		2,161,141	60%
321 Merchandise For Retail	0	710	0	710	833	6,179	5,833	10,000		10,000	62%
322 Aircraft Rental	0	40,107	0	40,107	25,392	255,402	177,743	304,702		304,702	84%
323 Flight Supplies	0	0	0	0	83	0	583	1,000		1,000	0%
324 Other/Miscellaneous	980	1,597	17,387	19,965	2,924	1,288,823	20,470	35,092		35,092	3673%
326 Flight Instruction	0	15,553	0	15,553	8,257	84,811	57,798	99,083		99,083	86%
330 Projects Fund	0	0	0	0	16,648	0	116,536	17,967	181,809	199,776	0%
TOTAL INCOME	108,807	188,302	221,310	518,419	566,141	4,947,050	3,962,987	5,776,291	1,017,402	6,793,693	73%

**BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET TO ACTUAL APRIL 2023**

	Airside	BFS	Landside	MTD Expenses	MTD Budget	YTD Expense	YTD Budget	Approved Budget	Budget Amended	Total Budget	58% YTD
421 Merchandise For Retail	0	470	0	470	750	5,212	5,250	9,000		9,000	58%
422 Flight Instruction	0	11,130	0	11,130	5,840	62,380	40,879	70,078		70,078	89%
423 Flight Supplies	0	25	0	25	67	995	467	800		800	124%
424 Dues & Subscriptions	2,095	2,207	2,135	6,436	2,504	17,070	17,525	30,042		30,042	57%
425 Advertise/Promo/Travel											
425.01 Advertising/Promo	0	389	0	389	890	8,540	6,229	10,679		10,679	80%
425.02 Travel/Per Diem	0	0	100	100	308	196	2,158	3,700		3,700	5%
426 Flying Service Aircraft											
426.01 Aviation Fuel	0	8,965	0	8,965	7,239	54,400	50,674	86,870		86,870	63%
426.02 Aircraft Insurance	0	0	0	0	7,406	88,151	51,843	88,873		88,873	99%
426.03 Aircraft Repair/Main	0	4,862	0	4,862	8,065	52,420	56,455	96,780		96,780	54%
429 Attorney	0	0	0	0	1,250	5,596	8,750	15,000		15,000	37%
430 Contract Services	9,069	781	8,919	18,770	20,666	153,609	144,660	247,989		247,989	62%
432 Educ/Train/Staff Dev	390	390	390	1,171	776	4,769	5,434	9,315		9,315	51%
433 Audit	0	49	0	49	3,346	24,767	23,423	40,153		40,153	62%
434 Operating Supplies	157	624	605	1,385	1,543	11,491	10,798	18,510		18,510	62%
435 Merchant Services	1,007	4,441	0	5,447	5,197	38,081	36,381	62,367		62,367	61%
439 Real Estate Brokerage	0	0	0	0	0	0	0	0		0	0%
440 Projects Fund	0	0	0	0	0	0	0	0		0	0%
450 Other/Miscellaneous	43	43	43	130	500	3,342	3,500	6000		6,000	56%
TOTAL OPERATING	108,144	163,642	70,056	341,842	439,558	3,311,818	3,076,903	5,232,934	41,756	5,274,690	63%
411 Capital Improvements											
411.01 Equipment	1,195	0	1,195	2,390	31,863	51,746	223,042	68,300	314,057	382,357	14%
411.02 Building	17,463	0	0	17,463	58,710	70,340	410,970	220,000	484,520	704,520	10%
411.03 Other	0	0	0	0	36,010	86,845	252,073	255,057	177,068	432,125	20%
TOTAL CAPITAL	18,658	0	1,195	19,853	126,584	208,931	886,085	543,357	975,646	1,519,003	14%
NET INCOME	-17,995	24,660	150,059	156,724	0	1,426,300	0	0	0	0	

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET TO ACTUAL APRIL 2023

OPERATING EXPENSES:	Airside	BFS	Landside	MTD Expenses	MTD Budget	YTD Expense	YTD Budget	Approved Budget	Budget Amended	Total Budget	58% YTD
400 Salaries & Wages											
400.01 Salaries/Wages	29,866	24,059	29,037	82,962	103,271	646,867	722,898	1,190,894	48,359	1,239,253	52%
400.02 Overtime	1,858	1,497	1,807	5,162	2,132	16,273	14,925	23,268	2,318	25,586	64%
401 Payroll Taxes	2,529	2,037	2,459	7,026	8,001	53,198	56,005	91,837	4,172	96,009	55%
403 Deferred Compensation	1,558	1,255	1,515	4,327	5,361	34,205	37,529	62,018	2,318	64,336	53%
404 Property/Fire Tax	0	0	0	0	9,815	103,154	68,702	117,775		117,775	88%
406 Professional Services	0	0	0	0	1,000	368	7,000	12,000		12,000	3%
407 Fuel/Oil/Lubricants	0	0	0	0	3,366	16,433	23,559	40,386		40,386	41%
408 Office Supplies	123	587	225	935	476	5,052	3,330	5,709		5,709	88%
409. Utilities											
409.01 Communications	1,017	798	265	2,080	1,096	7,673	7,675	13,157		13,157	58%
409.02 Electric/Water	1,526	2,289	3,815	7,629	8,382	56,549	58,672	100,581		100,581	56%
409.03 Solid Waste/Other	256	0	86	342	390	2,512	2,727	4,675		4,675	54%
412 Insurance											
412.01 Insurance - Group	9,876	7,956	9,602	27,433	30,686	206,936	214,799	383,637	-15,411	368,226	56%
412.02 Insurance - Gen	0	0	0	0	37,859	437,358	265,011	454,305		454,305	96%
414 Computer Equipment											
414.01 Hardware	0	0	0	0	0	928	0	0		0	0%
414.02 Software	0	0	0	0	0	0	0	0		0	0%
418 Uniforms	0	184	0	184	1,130	9,645	7,912	13,564		13,564	71%
419 Maintenance/Repairs											
419.01 Vehicles/Equipment	463	0	110	573	3,349	22,451	23,444	40,189		40,189	56%
419.02 Buildings/Grounds	10,658	1,054	8,761	20,472	7,399	197,361	51,792	88,787		88,787	222%
419.03 IT Services	183	183	183	550	536	4,293	3,749	6,426		6,426	67%
420 Aviation/Jet Fuel	35,469	87,369	0	122,838	148,964	959,546	1,042,749	1,787,570		1,787,570	54%

Bartow Executive Airport
Balance Sheet
As of April 30, 2023

	Apr 30, 23
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash	127.54
103.1 · MONEY MARKET ACCT - CBT	3,915,831.18
103.2 · OPERATING ACCT - CBT	1,461,276.90
107 · Certificates of Deposit	130,777.26
Total Checking/Savings	5,508,012.88
Accounts Receivable	
111 · Accounts Receivable	18,351.34
Total Accounts Receivable	18,351.34
Other Current Assets	186,264.31
Total Current Assets	5,712,628.53
Fixed Assets	17,325,416.21
Other Assets	
111.999 · Leases Receivable - Noncurrent	12,923,021.73
113 · DUE FROM FDOT	6,089.51
113.001 · DUE FROM FAA	78,450.52
Total Other Assets	13,007,561.76
TOTAL ASSETS	36,045,606.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	94,369.40
Other Current Liabilities	166,007.91
Total Current Liabilities	260,377.31
Long Term Liabilities	14,500,186.84
Total Liabilities	14,760,564.15
Equity	21,285,042.35
TOTAL LIABILITIES & EQUITY	36,045,606.50

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET TO ACTUAL MAY 2023

INCOME:	Airside	BFS	Landside	MTD Income	MTD Budget	YTD Income	YTD Budget	Approved Budget	Budget Amended	Total Budget	67% YTD
301 Buildings/ Land Rent	62,086	0	173,163	235,250	208,917	1,813,117	1,671,333	2,507,000		2,507,000	72%
302 Insurance Collected	1,642	0	11,601	13,243	16,306	102,447	130,445	195,667		195,667	52%
303 Grant Funding											
303.01 FDOT Funding	0	0	0	0	47,973	11,743	383,786	130,753	444,926	575,679	2%
303.02 FAA Funding	36,320	0	0	36,320	46,185	201,009	369,478	193,550	360,667	554,217	36%
305 Interest	0	0	17,862	17,862	4,428	103,012	35,424	23,136	30,000	53,136	194%
310 Property/Fire Tax	0	0	91	91	8,100	94,313	64,800	97,200		97,200	97%
320 Aviation/Jet Fuel	32,593	127,018	0	159,611	180,095	1,448,571	1,440,761	2,161,141		2,161,141	67%
321 Merchandise For Retail	0	1,422	0	1,422	833	7,601	6,667	10,000		10,000	76%
322 Aircraft Rental	0	56,838	0	56,838	25,392	312,240	203,135	304,702		304,702	102%
323 Flight Supplies	0	368	0	368	83	368	667	1,000		1,000	37%
324 Other/Miscellaneous	0	3,265	207,951	211,216	2,924	1,468,039	23,395	35,092		35,092	4183%
326 Flight Instruction	0	20,080	0	20,080	8,257	104,891	66,055	99,083		99,083	106%
330 Projects Fund	0	0	0	0	16,648	0	133,184	17,967	181,809	199,776	0%
TOTAL INCOME	132,641	208,991	410,668	752,300	566,141	5,667,350	4,529,129	5,776,291	1,017,402	6,793,693	83%

**BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET TO ACTUAL MAY 2023**

OPERATING EXPENSES:	Airside	BFS	Landside	MTD Expenses	MTD Budget	YTD Expense	YTD Budget	Approved Budget	Budget Amended	Total Budget	67% YTD
400 Salaries & Wages											
400.01 Salaries/Wages	31,618	25,470	30,740	87,829	103,271	734,696	826,169	1,190,894	48,359	1,239,253	59%
400.02 Overtime	378	304	367	1,050	2,132	17,322	17,057	23,268	2,318	25,586	68%
401 Payroll Taxes	2,578	2,077	2,507	7,162	8,001	60,359	64,006	91,837	4,172	96,009	63%
403 Deferred Compensation	1,666	1,342	1,620	4,627	5,361	38,832	42,891	62,018	2,318	64,336	60%
404 Property/Fire Tax	0	0	0	0	9,815	103,154	78,517	117,775		117,775	88%
406 Professional Services	0	0	0	0	1,000	368	8,000	12,000		12,000	3%
407 Fuel/Oil/Lubricants	3,352	0	2,173	5,525	3,366	21,598	26,924	40,386		40,386	53%
408 Office Supplies	154	384	616	1,154	476	6,206	3,806	5,709		5,709	109%
409. Utilities											
409.01 Communications	459	309	309	1,077	1,096	8,750	8,771	13,157		13,157	67%
409.02 Electric/Water	1,506	2,259	3,844	7,609	8,382	64,158	67,054	100,581		100,581	64%
409.03 Solid Waste/Other	256	0	86	342	390	2,854	3,117	4,675		4,675	61%
412 Insurance											
412.01 Insurance - Group	10,721	8,637	10,424	29,782	30,686	233,712	245,484	383,637	-15,411	368,226	63%
412.02 Insurance - Gen	0	0	0	0	37,859	437,358	302,870	454,305		454,305	96%
414 Computer Equipment											
414.01 Hardware	0	0	0	0	0	928	0	0		0	0%
414.02 Software	0	0	0	0	0	0	0	0		0	0%
418 Uniforms	0	444	1,069	1,512	1,130	12,012	9,043	13,564		13,564	89%
419 Maintenance/Repairs											
419.01 Vehicles/Equipment	298	0	0	298	3,349	24,853	26,793	40,189		40,189	62%
419.02 Buildings/Grounds	27,468	532	48,324	76,323	7,399	276,423	59,191	88,787		88,787	311%
419.03 IT Services	183	183	183	550	536	4,843	4,284	6,426		6,426	75%
420 Aviation/Jet Fuel	29,984	85,398	0	115,382	148,964	1,074,928	1,191,713	1,787,570		1,787,570	60%

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET TO ACTUAL MAY 2023

	Airside	BFS	Landside	MTD Expenses	MTD Budget	YTD Expense	YTD Budget	Approved Budget	Budget Amended	Total Budget	67% YTD
421 Merchandise For Retail	0	1,180	0	1,180	750	6,392	6,000	9,000		9,000	71%
422 Flight Instruction	0	15,844	0	15,844	5,840	78,224	46,719	70,078		70,078	112%
423 Flight Supplies	0	73	0	73	67	1,067	533	800		800	133%
424 Dues & Subscriptions	583	3,170	30	3,783	2,504	20,853	20,028	30,042		30,042	69%
425 Advertise/Promo/Travel											
425.01 Advertising/Promo	173	385	601	1,159	890	9,698	7,119	10,679		10,679	91%
425.02 Travel/Per Diem	0	0	100	100	308	196	2,467	3,700		3,700	5%
426 Flying Service Aircraft											
426.01 Aviation Fuel	0	13,145	0	13,145	7,239	67,545	57,913	86,870		86,870	78%
426.02 Aircraft Insurance	0	0	0	0	7,406	88,151	59,249	88,873		88,873	99%
426.03 Aircraft Repair/Main	0	9,787	0	9,787	8,065	63,773	64,520	96,780		96,780	66%
429 Attorney	0	0	0	0	1,250	5,596	10,000	15,000		15,000	37%
430 Contract Services	10,494	876	10,554	21,923	20,666	175,628	165,326	247,989		247,989	71%
432 Educ/Train/Staff Dev	390	390	390	1,171	776	6,549	6,210	9,315		9,315	70%
433 Audit	0	49	0	49	3,346	24,767	26,769	40,153		40,153	62%
434 Operating Supplies	115	555	583	1,252	1,543	12,543	12,340	18,510		18,510	68%
435 Merchant Services	839	4,279	0	5,118	5,197	43,199	41,578	62,367		62,367	69%
439 Real Estate Brokerage	0	0	0	0	0	0	0	0		0	0%
440 Projects Fund	0	0	0	0	0	0	0	0		0	0%
450 Other/Miscellaneous	0	149	0	149	500	3,336	4,000	6000		6,000	56%
TOTAL OPERATING	123,215	177,220	114,519	414,955	439,558	3,730,871	3,516,460	5,232,934	41,756	5,274,690	71%
411 Capital Improvements											
411.01 Equipment	68,371	0	0	68,371	31,863	57,275	254,905	68,300	314,057	382,357	15%
411.02 Building	0	0	0	0	58,710	173,461	469,680	220,000	484,520	704,520	25%
411.03 Other	0	0	0	0	36,010	116,977	288,083	255,057	177,068	432,125	27%
TOTAL CAPITAL	68,371	0	0	68,371	126,584	347,712	1,012,668	543,357	975,646	1,519,003	23%
NET INCOME	-58,944	31,770	296,149	268,975	0	1,588,767	0	0	0	0	

Bartow Executive Airport
Balance Sheet
As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
100 · Petty Cash	133.54
103.1 · MONEY MARKET ACCT - CBT	3,899,571.32
103.2 · OPERATING ACCT - CBT	1,869,618.21
107 · Certificates of Deposit	130,808.32
Total Checking/Savings	5,900,131.39
Accounts Receivable	-54,130.57
Other Current Assets	192,364.92
Total Current Assets	6,038,365.74
Fixed Assets	17,325,416.21
Other Assets	
111.999 · Leases Receivable - Noncurrent	12,923,021.73
113 · DUE FROM FDOT	6,089.51
113.001 · DUE FROM FAA	78,450.52
Total Other Assets	13,007,561.76
TOTAL ASSETS	36,371,343.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	256,145.89
Other Current Liabilities	169,042.29
Total Current Liabilities	425,188.18
Long Term Liabilities	
235.000 · Post Employe Benefits Payable	1,569,052.00
287 · Accumulated Compensation Absenc	147,009.12
290.000 · Deferred Inflows - Leases	12,784,125.72
Total Long Term Liabilities	14,500,186.84
Total Liabilities	14,925,375.02
Equity	21,445,968.69
TOTAL LIABILITIES & EQUITY	36,371,343.71

RESOLUTION NUMBER 1268

**A RESOLUTION OF THE BARTOW MUNICIPAL AIRPORT DEVELOPMENT
AUTHORITY TO ADD TO THE FISCAL YEAR 2022 - 2023 BUDGET**

WHEREAS, Section 129.06 Florida Statutes (Execution and Amendment of Budget) provides that the Bartow Municipal Airport Development Authority may by resolution or by motion recorded in the minutes execute and amend the budget for the fiscal year; and

WHEREAS, the following budget amendment is necessary and proper:

Funding Source

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
103.1	Money Market	\$50,000.00

Expense Account:

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
411.01	Capital Equipment	\$50,000.00
TOTAL		\$50,000.00

NOW THEREFORE, BE IT RESOLVED by the Bartow Municipal Airport Development Authority, this 12th day of June 2023 that the aforementioned transaction(s) be, and the same are hereby authorized.

PASSED ON: _____

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By: _____

CHAIRMAN

ATTEST:

SECRETARY

Approved as to correctness and form:

Approved as to Substance:

Airport Attorney

Executive Director

**BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET ADDITION REQUEST**

Requesting the following addition of funds:

FUNDING SOURCE:


Account Number		Account Title		Amount
103.1		Money Market		\$50,000.00
		TOTAL		\$50,000.00

EXPENSE ACCOUNT:

Account Number		Account Title		Amount
411.01		Capital Equipment		\$50,000.00
		TOTAL		\$50,000.00

PURPOSE OF REQUEST: N47509 New Engine

SIGNATURE:



RESOLUTION NUMBER 1269

**A RESOLUTION OF THE BARTOW MUNICIPAL AIRPORT DEVELOPMENT
AUTHORITY TO ADD TO THE FISCAL YEAR 2022 - 2023 BUDGET**

WHEREAS, Section 129.06 Florida Statutes (Execution and Amendment of Budget) provides that the Bartow Municipal Airport Development Authority may by resolution or by motion recorded in the minutes execute and amend the budget for the fiscal year; and

WHEREAS, the following budget amendment is necessary and proper:

Add To:

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
303.01	FDOT Grant Funding	\$2,500,000.00
411.01	Capital Equipment	\$2,500,000.00
TOTAL		\$2,500,000.00

NOW THEREFORE, BE IT RESOLVED by the Bartow Municipal Airport Development Authority, this 12th day of June 2023 that the aforementioned transaction(s) be, and the same are hereby authorized.

PASSED ON: _____

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By: _____

CHAIRMAN

ATTEST:

SECRETARY

Approved as to correctness and form:

Approved as to Substance:

Airport Attorney

Executive Director

**BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY
BUDGET ADDITION REQUEST**


Requesting the following addition of funds:

ADD TO:

Account Number	Account Title	Amount
303.01	FDOT Grant Funding	\$2,500,000.00
411.01	Capital Equipment	\$2,500,000.00
	TOTAL	\$2,500,000.00

PURPOSE OF REQUEST: FDOT Grant for Remote Tower

SIGNATURE:



LEASE WITH BEST FABRICATIONS, INC., BUILDING #204 (2145 BRAVO AVENUE) FOR A PRIMARY TERM OF ONE (1) YEAR WITH THREE (3), ONE (1) YEAR OPTIONS AT \$5,500.00 PER MONTH. (LEASE RENEWAL)

RESOLUTION NO. 1270

WHEREAS, the City of Bartow, Florida has heretofore leased the real property located in Polk County, Florida to the Bartow Municipal Airport Development Authority, (hereinafter called the Authority) a public instrumentality authorized by Chapter ordinance No. 776-A.

WHEREAS the said lease granted to the Authority the power to enter into lease agreements for property located at the Bartow Municipal Airport, and

WHEREAS BEST FABRICATIONS, INC.

Desires to lease certain property located at the Bartow Municipal Airport,

NOW, THEREFORE, BE IT RESOLVED BY THE BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY:

- 1. That the appropriate officials of the Authority are hereby authorized and directed to affix their hands and seals to this instrument substantially in the form of the Sublease Agreement, attached as Schedule "A" and incorporated herein by reference.

BUILDING #204 (2145 BRAVO AVENUE) LOCATED AT THE BARTOW MUNICIPAL AIRPORT, BARTOW, POLK COUNTY, FLORIDA

PASSED ON: _____

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: _____
Chairperson

ATTEST: _____
Secretary

Approved as to correctness and form:

Airport Attorney

Approved as to Substance:

Executive Director

LEASE WITH SABAL TRANSPORT, INC., LAND AREA #314 (3190 DELTA AVENUE) ON A MONTH-TO-MONTH BASIS AT \$1,250.00 PER MONTH. (NEW LEASE

RESOLUTION NO. 1271

WHEREAS, the City of Bartow, Florida has heretofore leased the real property located in Polk County, Florida to the Bartow Municipal Airport Development Authority, (hereinafter called the Authority) a public instrumentality authorized by Chapter ordinance No. 776-A.

WHEREAS the said lease granted to the Authority the power to enter into lease agreements for property located at the Bartow Municipal Airport, and

WHEREAS SABAL TRANSPORT, INC.

Desires to lease certain property located at the Bartow Municipal Airport,

NOW, THEREFORE, BE IT RESOLVED BY THE BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY:

1. That the appropriate officials of the Authority are hereby authorized and directed to affix their hands and seals to this instrument substantially in the form of the Sublease Agreement, attached as Schedule "A" and incorporated herein by reference.

LAND AREA #314 (3190 DELTA AVENUE) LOCATED AT THE BARTOW MUNICIPAL AIRPORT, BARTOW, POLK COUNTY, FLORIDA

PASSED ON: _____

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: _____
Chairperson

ATTEST: _____
Secretary

Approved as to correctness and form:

Airport Attorney

Approved as to Substance:

Executive Director