



Bartow Municipal Airport and Industrial Park

AIRPORT MEETING/RECEPTION NOTICE

To: Airport Authority Board Members
Mr. Sean Parker, Airport Attorney
Mr. Jeff Roslow, Polk County Democrat
Ms. Suzie Schottlekotte, The Ledger
Mr. Steve Steiner
Mr. Colin Baenziger of Colin Baenziger & Associates
Airport Website

From: Cynthia L. Barrow, Executive Director 

Date: October 26, 2017

Subject: Executive Director Interview Schedule

Attached is the latest schedule that we received from Mr. Colin Baenziger regarding the Executive Director Interview Schedule for Monday, October 30th and Tuesday, October 31, 2017.

On Monday, October 30th, the three candidates will tour the Airport and from 4:00 to 5:30 p.m. there will be a Community Reception at the Airport to meet the candidates.

On Tuesday, October 31st, beginning at 7:45 a.m. the Authority Board will conduct interviews most of the day and at 4:00 p.m. the Board will reconvene and ideally select the new Executive Director.

I look forward to seeing you all on Monday and Tuesday.

Bartow Municipal Airport and Development Authority - Executive Director Interview Schedule

*Note: All events will take place at the Airport Administrative Offices at 5993 Airport Blvd, Bartow, FL
Phone: (863) 533-1195*

October 30th:

Time	Candidate Schedule
1:00 p.m.	Tour - Meet at the Airport Offices
4:00 - 5:30 p.m.	Community Reception at Airport

October 31st:

Special Meeting - Interviews with the Board as a Whole

Time	Candidate
7:45 to 8:00 a.m.	Review procedures for interviews
9:00 to 9:50 a.m.	Beacham
10:00 to 10:50 a.m.	Helms
11:00 to 11:50 a.m.	Garrett

12:00 noon to 12:30 p.m. Light lunch for Board and Finalists

Time	Clements	Longworth	Huff
12:30 to 1:00 p.m.	Beacham	Helms	Garrett
1:00 to 1:30 p.m.	Garrett	Beacham	Helms
1:30 p.m. to 2:00 p.m.	Helms	Garrett	Beacham

Time	Pfeiffer	Simpson	Open
2:15 to 2:45 p.m.	Beacham	Helms	Garrett
2:45 to 3:15 p.m.	Garrett	Beacham	Helms
3:15 p.m. to 3:45 p.m.	Helms	Garrett	Beacham

4:00 p.m.: Board reconvenes and ideally selects the Executive Director.